

North Coast Schools' Insurance Group
May 24, 2017 – 2:00 PM
Humboldt County Office of Education – Annex Board Room
901 Myrtle Avenue
Eureka, CA 95501

Board Agenda

Teleconference Location:
Del Norte County Office of Education
301 West Washington Boulevard
Crescent City, CA 95531
707-464-6141

1.0 CALL TO ORDER

2.0 APPROVAL OF MINUTES

Approve Minutes of Meeting for March 15, 2017.

3.0 ITEMS/COMMENTS FROM THE PUBLIC

Members of the public may comment on non-agenda matters. No action may be taken on topics not listed on the agenda. Individuals will have an opportunity to speak on items on the agenda before Board discussion on that item. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to twenty minutes.

4.0 CORRESPONDENCE

None.

5.0 REPORTS/DISCUSSION ITEMS

5.1 Director's Report – Stacy Lane

Ms. Lane will update the Board on recent activities of interest to the JPA.

5.2 Ad Hoc Committee Report – Taylin Titus

Ms. Titus will update the Board on the last Ad Hoc meeting.

5.3 Risk Management Report – Taylin Titus

Ms. Titus will update the Board on risk management issues.

5.4 Claims Administrator's Report – Kyle McKibbin, Keenan & Associates

Mr. McKibbin will present the claims administrator's report.

6.0 ACTION ITEMS

- 6.1 New Directors – Stacy Lane**
Ms. Lane will ask the Board to appoint a new Area 1 Director and accept the new HCOE Director.
- 6.2 Policies #1010 & #1010.1 and Administrative Regulation #1010 2nd Reading– Stacy Lane**
Ms. Lane will ask the Board to approve the 2nd reading of these polices.
- 6.3 Policy #1035 2nd Reading –Stacy Lane**
Ms. Lane will ask the Board to approve the 2nd reading of Policy of #1035.
- 6.4 Memorandum of Coverage Change- Guns on Campus 2nd Reading – Stacy Lane**
Ms. Lane will ask the Board to approve the 2nd reading of the change to the Memorandum of Coverage pertaining to guns on campus.
- 6.5 New Policy: 4118- DOT Drug and Alcohol Program – Taylin Titus**
Ms. Titus will ask the Board to approve a new DOT Drug and Alcohol policy.
- 6.6 Program Rates – Stacy Lane**
Ms. Lane will present the 2017-2018 rates for the Workers’ Compensation and Property/Liability programs.
- 6.6.1 Workers’ Compensation**
 - 6.6.2 Property**
 - 6.6.3 Liability**
 - 6.6.4 Fidelity (Crime)**
 - 6.6.5 EDP**
 - 6.6.6 Boiler & Machinery**
 - 6.6.7 Cyber Liability**
- 6.7 WeTip Renewal – Stacy Lane**
Ms. Lane will ask the Board to approve the renewal of the WeTip program.
- 6.8 Treasurer’s Report – Jeff Napier**
Mr. Napier will present the most current financial reports.
- 6.9 Budget Adjustments – Stacy Lane**
Ms. Lane will review final adjustments to the 2016-2017 program budgets.
- 6.10 2017-2018 Program Budgets – Stacy Lane**
Ms. Lane will present the 2017-2018 program budgets.
- 6.10.1 Workers’ Compensation**
 - 6.10.2 Property & Liability**
- 6.11 2017-2018 Renewal of Contracts – Stacy Lane**

Ms. Lane will present program contracts for renewal.

6.11.1 Humboldt County Office of Education Support Services

6.11.2 Keenan & Associates

6.12 Charter School Renewals – Stacy Lane

Ms. Lane will present the list of Charter Schools requesting renewal.

6.13 Certification of Election Results – Stacy Lane

Ms. Lane will ask the Board to certify the election results for Area 2.

6.14 Election of Board Officers – Glen Senestraro

Mr. Senestraro will conduct the election of Board Officers for 2017-2018.

6.15 Proposed Meeting Calendar – Stacy Lane

Ms. Lane will present the proposed meeting schedule for 2017-2018.

6.16 District Risk Management Update – Stacy Lane & Taylin Titus

Ms. Lane & Ms. Titus will update the Board as to the current status of any areas of concern with a member district.

7.0 AGENDA ITEMS/NEXT MEETING: September 27, 2017

- Treasurer's Report
- Budget Adjustments
- Conflict of Interest Statement

8.0 ADJOURNMENT

Americans With Disabilities Act

The North Coast Schools' Insurance Group conforms to the protections and prohibitions contained in Section 202 of the Americans With Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability related modification or accommodation, in order to participate in a public meeting of the North Coast Schools' Insurance Group shall be made to: Stacy Lane, Executive Director, North Coast Schools' Insurance Group 901 Myrtle Avenue, Eureka, CA 95501.