

# ***North Coast Schools' Insurance Group***

**January 18, 2017 – 10:30 A.M.  
Humboldt County Office of Education  
HERC Redwood Room**

## ***Board Agenda***

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Teleconference Location:  
*Del Norte County Office of Education  
301 West Washington Boulevard  
Crescent City, CA 95531  
707-464-6141*

### **1.0 CALL TO ORDER**

### **2.0 APPROVAL OF MINUTES**

Approve Minutes of Meeting for November 16, 2016.

### **3.0 ITEMS/COMMENTS FROM THE PUBLIC**

Members of the public may comment on non-agenda matters. No action may be taken on topics not listed on the agenda. Individuals will have an opportunity to speak on items on the agenda before Board discussion on that item. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to twenty minutes.

### **4.0 CORRESPONDENCE**

None.

### **5.0 REPORTS/DISCUSSION ITEMS**

#### **5.1 Director's Report – Stacy Lane**

Ms. Lane will update the Board on recent activities of interest to the JPA.

#### **5.2 Risk Management Committee Report – Blaine Sigler**

Mr. Sigler will update the Board concerning this Committee.

#### **5.3 Finance Committee Report – Jeff Napier**

Mr. Napier will update the Board concerning this Committee.

#### **5.4 Risk Management Report – Taylin Titus**

Ms. Titus will update the Board on the status of various projects.

#### **5.5 Claims Administrator's Report – Kyle McKibbin, Keenan & Associates**

Mr. McKibbin will present our claims administrator's report.

**5.6 Ad Hoc Committee Reports – Stacy Lane**  
Ms. Lane will update the Board on the Ad Hoc Committee.

**6.0 ACTION ITEMS**

**6.1 Financial Audit – James Marta, James Marta & Company**  
Mr. Marta will review the 2015-2016 program year audit.

**6.2 Treasurer’s Report – Jeff Napier**  
Mr. Napier will present the most current financial reports.

**6.3 Budget Adjustments – Stacy Lane**  
Ms. Lane will ask the Board to update the 2015-2016 budgets.

**6.4 1<sup>st</sup> Reading Policy 3085: Late Policy – Stacy Lane**  
Ms. Lane will ask the Board to approve the first reading of Policy 3085.

**6.5 1<sup>st</sup> Reading Policy 4135: Drones/Unmanned Aircraft Systems – Taylin Titus**  
Ms. Titus will ask the Board to approve the first reading of Policy 4135.

**6.6 District Risk Management Update – Stacy Lane & Taylin Titus**  
Ms. Lane & Ms. Titus will update the Board as to the current status of any areas of concern with member districts.

**7.0 AGENDA ITEMS/NEXT MEETING: March 15, 2017**

- Treasurer’s Report
- Budget Adjustments

**8.0 ADJOURNMENT**

**Americans With Disabilities Act**

The North Coast Schools’ Insurance Group conforms to the protections and prohibitions contained in Section 202 of the Americans With Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability related modification or accommodation, in order to participate in a public meeting of the North Coast Schools’ Insurance Group shall be made to: Stacy Lane, Executive Director, North Coast Schools’ Insurance Group 901 Myrtle Avenue, Eureka, CA 95501.