

POLICY

Volunteer Assistance

The Governing Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with our students. Community volunteers in our schools enrich the educational program and strengthen our schools’ relationships with homes, businesses, public agencies, and private institutions. The presence of volunteers in the classroom, on school grounds, and at school sponsored functions also enhances supervision of students and contributes to school safety.

The Superintendent or designee may authorize the use of volunteers and shall establish procedures to protect the safety of students and adults in accordance with laws related to tuberculosis testing, fingerprinting, and criminal record checks.

Volunteers shall act in accordance with District policies, regulations, and school rules. At his/her discretion, a staff member who supervises volunteers may ask any volunteer who violates school rules to leave the campus. Staff members also may confer with the principal or designee regarding any volunteers and their impact on school activities. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

Volunteer work shall be limited to those projects that do not replace the normal duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school, meet a specific need, comply with established building and safety codes, and do not significantly interfere with maintenance workloads as established by employee commitments and contracts.

Volunteer aides shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off.

The Board encourages site administrators to develop a means for recognizing the contribution of each school’s volunteers.

First Reading: _____
Adopted: _____
Legal Reference: _____

School District

Policy _____

Injuries Occurring While Acting as a Volunteer

Unsalaries volunteers shall be considered employees of the District for workers' compensation insurance purposes. If injured while serving as volunteers in the District, they should file workers' compensation insurance forms provided by the district office.

First Reading: _____

Adopted: _____

Legal Reference: _____

Legal Reference:

EDUCATION CODE

35021	Volunteer aides
35021.1	Automated records check
35021.2	Requests for records involving criminal offenses
44010	Sex offense; definition
44227.5	Approval of teacher education programs
44814	Duty-free lunch periods
44815	Non-certificated supervision
45122.1	Proof of rehabilitation
45125	Fingerprinting requirements
45340-45349	Instructional aide act
45360-45367	Teacher aides
49406	Examination for tuberculosis

GOVERNMENT CODE

3543.5	Prohibited interference with employee's rights
96100-96114	Academic volunteer and mentor service act of 1992

LABOR CODE

3364.5	Persons performing voluntary services for school districts
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PENAL CODE

290-290.95	Sex offenders
11105.3	Record of conviction of certain crimes
1192.7	Serious and violent felonies