



Auto Accident Investigation Best Practices: The 5W's

■ Who

- Identify who the parties are that were involved or witnessed the accident. Gather information regarding names, addresses, phone numbers, driver's license, vehicle license and insurance.

■ What

- Specific and concise details of the event and factors involved (environmental, human, and vehicle). Clearly document any injuries at the time of the accident. Photo/Sketch the scene.

■ When

- Specific details of the date and time of the event

■ Where

- Exact location of the accident
- Describe traffic patterns, signs and signals
- Location of impacts to vehicles

■ Why

- Description of the anticipated cause of the accident, if known. This may also identify corrective measures.